Question: Within the Statement of Work and the Instructions to Offerors, there are very strict suggestions, how the development schedule, the documentation and the reporting must be done. Can we suggest a different way of schedule and documentation with our offer?

“Contractor shall submit a written progress report to AURA not later than the 5th business day of the reporting month. The report shall describe the technical, schedule, and financial progress of the Work during that month.

Contractor shall submit an updated version of the Project Plan as a part of the progress report at beginning with the second month after contract award. This updated Project Plan shall show both the original schedule, the percent complete of each task, and an updated schedule based on progress to date.

Independently, and in addition to the regular progress reports, Contractor shall immediately report any event, problem, or issue that has either positive or negative impact to the schedule, cost, or technical performance of the Work”

Answer: AURA agrees that reporting requirements of SOW section 2.4 can be modified from monthly reports to milestone reports. AURA will retain the request for vendor to notify AURA immediately of any issues that adversely affects schedule, budget, or management.

AURA agrees that for the milestones, the vendor can propose an alternate number as long as (a) there are kick-off and close-out meetings and (b) each milestone has a defined list of delivered items (reports, designs, hardware, etc.). AURA will require a kick-off and a close-out meeting (telecon is acceptable) so AURA can approve the initial and final payments. If AURA receives "fair value" for any other milestone payment, then the change to the number of milestones will be acceptable.